



Part I: External Organization Information

External Organization Name

Street Address

City State Zip Code

Phone Email

Is the external organization a student organization? Yes No

Does the external organization have a federal ID number? Yes No If yes, please complete the following two questions below.

What is the external organization's federal ID number?

Has your external organization been recognized by the IRS as a 501(c)(3) organization? Yes No

Part II: Attestation

Whereas the above-named external organization (EO) not owned or controlled by Cornell wishes to establish an EO account at Cornell University; and

Whereas, the establishment of this account will serve to enhance the learning experience or promote research activities at Cornell;

The parties agree as follows:

- 1. Funds from the EO account can only be used to benefit Cornell students, or, the educational experience at Cornell University.
2. The money in the account will remain EO money, which the University is entrusted to distribute only upon receiving proper documentation necessary to release funds.
3. The EO is solely responsible for all aspects of any transactions, which may be paid out of the EO account.
4. Cornell's sole responsibility is to provide custodial and dispersing services.
5. The EO may not incur a deficit in its EO account.
6. The EO will identify the individual(s) having authority to act on its behalf with respect to the account and keep such list of authorized persons current at all times.
7. In exchange for the provision of this account and services related thereto at no charge to the EO, the EO agrees to release and to hold the University harmless from any and all liability, claims, taxes, employment claims, demands, fines, penalties, loss of funds, or costs of any nature associated with EO activities or the use of funds from the account by the EO.

External Organization Authorization

Date

External Organization Authorized Representative Signature

Representative Name Representative Title